WORLD ARCHERY CONGRESS

INVITATION & INFORMATION PACKAGE

**Copenhagen (Denmark)**

Version 2.0 – 02 February 2015

Dear Member Associations, dear Congress Delegates:

This document has been created for those persons not part of a National Team participating in the World Championships, but who will participate in the World Archery Congress. These persons will need to book their accommodation directly and not using the National Teams invitation package (hotel booking and local transportation arrangements)

Please find here below the information needed for this booking.

**SCHEDULE of the CONGRESS**

*(As of 29 January 2015)*

|  |  |  |
| --- | --- | --- |
| Thursday, 23 July 2015 | as of 9.00 am | World Archery Executive Board meeting |
| Friday, 24 July 2015 | 8.00 am to 9.00 am | Registration |
|  | 9.00 am | Official Opening of the Congress |
|  | 6.00 pm | End of work session (day 1) |
| Saturday, 25 July 2015 | 8.00 am to 9.00 am | Registration |
|  | 9.00 am | Start of the work session (day 2) |
|  | 5.00 pm | Official Closing of the Congress |
| *Date and time to be confirmed* | Meeting of the newly elected World Archery Executive Board | |

Lunch will be organised for delegates and other Congress participants on 24 and 25 July.

|  |  |  |
| --- | --- | --- |
| **Hotels** | **Single**  room HB | **Double**  room HB |
| AC Bella Sky Copenhagen | 200 EUR | 260 EUR |

AC Bella Sky Copenhagen (Official Hotel of WA Congress)

The hotel room rates are per room, per night, including free internet, full board (breakfast, lunch and dinner) at the hotels. Meals include water, lemonade, tea and coffee. Additional purchases in the hotel bar, café and minibar is at own expense.

**Hotel Reservation Form**

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| **Member Association:** |

|  |
| --- |
| **Hotel:** |
| **Arrival Date:** |
| **Departure Date:** |

|  |  |
| --- | --- |
| **Number of rooms** | **Single** |
|  | **Twin** |

**Signature of Secretary General**

**Payment for the Hotel**

60% of accommodation should be paid before 12.04.2015, and without payment, you cannot guarantee the reservation.

Rest 40% of accommodation and should be paid until 01.06.2015

The invoice of the balance will be issued after the payment is checked.

**\*Payment Conditions (Hotel Fee)**

VAT/CVR Number of World Archery Denmark: 892 62 712

**Bank information:**

Bank Name: Nordea

Bank address: Hovedvejen 112, 2600, Glostrup, Denmark

IBAN: DK0920004386654315

Swift/BIC: NDEADKKKXXX

All payments will be made in EURO by BANK TRANSFER. Bank transfer fees are responsible on the SENDER. Credit cards and travel cheques will not be accepted.

**Please return this document before 12.04.2015 by e-mail to hotels@archery2015.com**

**Transportation Form**

|  |
| --- |
| **Member Association:** |
| **Number of Persons:** |

**\*Arrival Information Copenhagen Airport**

|  |  |
| --- | --- |
| **Arrival** | |
| **Flight No.** |  |
| **Date** |  |
| **Time** |  |

**\*Departure Information Copenhagen Airport**

|  |  |
| --- | --- |
| **Departure** | |
| **Flight No.** |  |
| **Date** |  |
| **Time** |  |

**Date:**

**Signature of Secretary General**

**Please note that OC will ensure transportations from and to Copenhagen International Airport.**

**Please return this document before 22.06.2015 by e-mail to hotels@archery2015.com**

**OC Contacts:**

**General information on the Congress:**

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**Hotel booking, transportation and accreditation:**

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